Clyffe Pypard & Bushton Parish Council

Agenda for the Extraordinary Meeting

Tuesday 6 May 2026 at 7.30pm Clyffe Pypard Village Hall

To: All Members of the Parish Council You are hereby summoned to attend the above meeting of Clyffe Pypard Parish Council. Members of the public are welcome to attend.

Please note: This meeting will be audio-recorded for the purpose of assisting with the accuracy of the minutes.

1. Apologies for Absence

To receive apologies and consider acceptance of reasons given.

2. Declarations of Interest & Dispensations

Councillors are invited to declare any pecuniary or other interests relating to items on the agenda. Requests for dispensation must be submitted to the Clerk before the meeting.

3. Approval of Minutes

3.1 To approve the minutes of the Parish Council meeting held on **18 March 2026**.

3.2 To approve the minutes of the Extraordinary Parish Council meeting held on **31 March 2026**. *(Both sets of minutes have been previously circulated and published in accordance with regulations.)*

4. Public Participation (up to 10 minutes)

Members of the public may make representations on planning or budget matters. The Council cannot lawfully make decisions on items not on the agenda.

5. Planning Appeal Consultation

Appeal Reference: APP/Y3940/W/25/3364716
Planning Application: PL/2024/07098
Site: Land to the North of 34–39 Clyffe Pypard, SN4 7PY
Proposal: Change of use of land to form a 3-pitch traveller caravan site, with erection of day room and boundary fencing, with access from Clyffe Pypard (Resubmission of PL/2023/10812).
Appellant: Mr L Johnstone
Local Planning Authority: Wiltshire Council Development Services

5.1 To receive a summary of the application and appeal process.

5.2 *To note that the Chair circulated a draft response to councillors and invited comments prior to the meeting. An updated draft, incorporating those comments, has been provided for consideration. (No decisions or approval have been made outside the meeting.)*

5.3 To consider the updated draft response.

5.4 To discuss and agree the Parish Council's formal response to the Planning Inspectorate.

5.5 To resolve that the Clerk submits the agreed wording to Wiltshire Council and the Planning Inspectorate by the stated deadline.

6. Planning Application (Late Submission Request)

6.1 *To note that the consultation deadline for planning application [*PL/2026/01902*] has passed. Cllr Ed Rudler has requested that the Parish Council consider the application and, if appropriate, submit a late comment for the Local Planning Authority's consideration.*

6.2 To discuss the application and determine whether the Parish Council wishes to submit a late representation.

6.3 To resolve that the Clerk submits any agreed late comment to Wiltshire Council, acknowledging that acceptance is at the discretion of the Planning Officer.

Wiltshire Council Planning Consultation Response
Officer's Name: Isabel Gatier
Direct Line:
Application No: PL/2026/01902
Application Type: Permission in Principle
Proposal: Permission in principle for new self-build single dwelling
Site Address: Land Adjoining No.13 Fairview, Bushton, Swindon, SN4 7PX

7. Finance: Budget and Year-End Bank Reconciliation

7.1 To review the updated budget for the 2025/26 financial year, including actual expenditure to date, variances, and any adjustments required for audit preparation.

7.2 To review the year-end bank reconciliation for 2025/26 and confirm that it agrees with the cashbook and supporting financial records.

7.3 To resolve to approve:

- the updated budget for submission to the internal auditor, and
- the year-end bank reconciliation for 2025/26.

8. Date of Next Meeting

To confirm the date of the next scheduled Parish Council meeting.

9. Meeting Close